Trust Account Overview

We will have a review of the most common tasks surrounding trust account setup and management. This will include a discussion of when to use dedicated accounts versus general accounts, and how to document refunds on closed cases and non-eWiSACWIS children.

1. General vs. Dedicated

2. Maintain Benefit Record **(Attachment 1)**

Type:
: This field displays the benefit type. The values are System derived; Not user editable. It is an AFCARS field.

Claim number:
: This field is used only for those counties that use our US Bank interface to bring over any of the Federal refunds (SSI, SSA, etc.).

Application Date:
: The date the benefit, with this claim number, was applied for obtaining this source of funding.

Rejection Date:
: Date the benefit, with this claim number, might have been rejected per the funding source.

Effective Date:
: Date the benefit, with this claim number, was made effective. It is also the date from which benefits can be used towards ongoing care. Benefit money recording in the ledger prior to this date will not be withdrawn by Trust Account Draw Down batch.

Amount:
: The dollar amount of this benefit type that is expected to be received from this benefit funding source for this claim number.

Closing Date:
: Date the benefit is no longer to be expected to be received from this benefit funding source for this claim number.

Personal Needs Deduction:
: Amount that is to be stripped off each benefit deposit and allocated to a personal needs fund that is not touched by the reimbursement batch.   This amount will be stripped off by the EFT batch and the Deposit batch.

Periodic Days:
: Number of days this benefit should be automatically uploaded to the Ledger. If equal to zero, the benefit type will not be automatically uploaded to the ledger. System derived; Disabled if EFT Deposit is checked.

EFT Deposit:
: This check box indicates this benefit type is expected to be automatically uploaded to the ledger through the EFT batch process through US Bank.

Benefit is available for
: This field controls how the reimbursement batch uses the deposit against the outstanding cost of care.

Description:
: This field is used to store remarks associated with a benefit record.

3. Ledger Balances
    a. Current Balance: The net of the sum of all transactions in the ledger.
    b. Outstanding Cost of Care: The sum of all non cancelled approved <u>payments</u> for that child, case, county. Where service type is not set to "exclude from claiming."

    ❖ Note: Non-system disbursed amounts (FPI / Wrap) currently factor into the above calculation (This is the cost of the placement). This may be an issue if the actual cost to the FPI provider is less than the cost of care of the placement (RCC).

4. Ledger Entries
    a. Deposits
        i. Manual
        ii. EFT - Child Support, US Bank

    b. Withdrawals
        i. Manual
        ii. Reimbursement Batches

    c. Reversals - **(Attachment 2)**

5. Ledger Display
    a. Deposits
        i. Child Support -   **(Attachment 3)**
            • KIDS sends the previous month's collections at the beginning of the following month. March's collections are posted to SACWIS around the first business day of April. The collections are posted with KIDS' collection dates.
        ii. Manual
        iii. US Bank interface

    b. Withdrawals (reimbursements) - **(Attachment 4)**

6. Filtering on the Ledger
    a. Radio Buttons
    b. Export Ledger - **(Attachment 5a & b)**

7. Trust Accounts for Closed Cases - **(Attachment 6)**

8. Trust Accounts for non-WiSACWIS children - **(Attachment 6)**
    a. Children who have never been on SACWIS
    b. Children with Cost of care that preceded the county's fiscal go-live date.

9. Plan going forward - Single Trust account for one child.

Attachment 1:

eWiSACWIS

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Maintain Benefit Record

Type: [Child Support ▼]   Rejection Date: [00/00/0000]   Closing Date: [00/00/0000]

Claim Number: [- -]   Effective Date: [10/01/2005]   Personal Needs Deduction: Periodic Days: EFT Deposit:

Application Date: [00/00/0000]   Amount: [$250.00] [$0.00]   [ ]   □

Benefit is available for [All Outstanding ▼] cost of care expenses

Description: [ ]

[Continue]   [Close]

Attachment 2:

Attachment 3:

Trust Account ID	Case ID	Person ID	Ledger ID	Transaction Date	Transaction Type	Transaction Amount	Detail	Benefit Type	Remainder Amount	Payment ID	Check ID	Reversal	Created By	Creation Date	Last Updated By	Last Update Date
#####	#####	#####	#####	2/13/2006 13:22	Deposit	$172.50	Deposit Batch	Child Support	$0.00		#####		6034022	2/13/2006 13:23	7350	2/14/2006 20:56
#####	#####	#####	#####	2/14/2006 20:56	Withdrawal	($172.50)	Reimbursement	Child Support	$0.00	#####		No	7350	2/14/2006 20:56	7350	2/14/2006 20:56
#####	#####	#####	#####	2/27/2006 0:00	Deposit	$50.00	EFT Deposit	Child Support	$0.00				7430	3/1/2006 17:03	7350	3/14/2006 21:16
#####	#####	#####	#####	2/20/2006 0:00	Deposit	$60.00	EFT Deposit	Child Support	$0.00				7430	3/1/2006 17:03	7350	3/14/2006 21:16
#####	#####	#####	#####	2/13/2006 0:00	Deposit	$60.00	EFT Deposit	Child Support	$0.00				7430	3/1/2006 17:03	7350	3/14/2006 21:16
#####	#####	#####	#####	2/6/2006 0:00	Deposit	$60.00	EFT Deposit	Child Support	$0.00				7430	3/1/2006 17:03	7350	3/14/2006 21:16
#####	#####	#####	#####	3/14/2006 21:16	Withdrawal	($60.00)	Reimbursement	Child Support	$0.00	#####		No	7350	3/14/2006 21:16	7350	3/14/2006 21:16
#####	#####	#####	#####	3/14/2006 21:16	Withdrawal	($60.00)	Reimbursement	Child Support	$0.00	#####		No	7350	3/14/2006 21:16	7350	3/14/2006 21:16
#####	#####	#####	#####	3/14/2006 21:16	Withdrawal	($50.00)	Reimbursement	Child Support	$0.00	#####		No	7350	3/14/2006 21:16	7350	3/14/2006 21:16
#####	#####	#####	#####	3/14/2006 21:16	Withdrawal	($60.00)	Reimbursement	Child Support	$0.00	#####		No	7350	3/14/2006 21:16	7350	3/14/2006 21:16
#####	#####	#####	#####	3/27/2006 0:00	Deposit	$67.50	EFT Deposit	Child Support	$0.00				7430	4/3/2006 17:03	7350	4/11/2006 21:05
#####	#####	#####	#####	3/13/2006 0:00	Deposit	$60.00	EFT Deposit	Child Support	$0.00				7430	4/3/2006 17:03	7350	4/11/2006 21:05
#####	#####	#####	#####	3/20/2006 0:00	Deposit	$67.50	EFT Deposit	Child Support	$0.00				7430	4/3/2006 17:03	7350	4/11/2006 21:05
#####	#####	#####	#####	3/6/2006 0:00	Deposit	$60.00	EFT Deposit	Child Support	$0.00				7430	4/3/2006 17:03	7350	4/11/2006 21:05
#####	#####	#####	#####	4/11/2006 21:05	Withdrawal	($60.00)	Reimbursement	Child Support	$0.00	#####		No	7350	4/11/2006 21:05	7350	4/11/2006 21:05
#####	#####	#####	#####	4/11/2006 21:05	Withdrawal	($60.00)	Reimbursement	Child Support	$0.00	#####		No	7350	4/11/2006 21:05	7350	4/11/2006 21:05
#####	#####	#####	#####	4/11/2006 21:05	Withdrawal	($67.50)	Reimbursement	Child Support	$0.00	#####		No	7350	4/11/2006 21:05	7350	4/11/2006 21:05
#####	#####	#####	#####	4/11/2006 21:05	Withdrawal	($67.50)	Reimbursement	Child Support	$0.00	#####		No	7350	4/11/2006 21:05	7350	4/11/2006 21:05

Attachment 4:

"All Outstanding Cost of Care:"	Reimbursement occurs as follows:
Payments:	
January Payment: $250.00	
February Payment: $125.00	January Payment = $250.00
March Payment: $ 75.00	$250.00 - $25.00 = $225.00
Total Outstanding Cost of Care: $450.00	$225.00 - $75.00 = $150.00
	$150.00 - $125.00 = $25.00
Refunds:	$25.00 - $60.00 = (+*$35.00 refund carried over to February*).
1/15/06: $25.00	February Payment = $125.00
1/21/06 $75.00	$125.00 - $35.00 = $90.00
1/26/06 $125.00	$90.00 - $55.00 = $35.00
1/31/06 $60.00	$35.00 - $65.00 = (+*$30.00 refund carried over to March*)
2/10/06 $55.00	March Payment = $75.00
3/07/06 $65.00	$75.00 - $30.00 = $45.00
3/9/06 $125.00	$45.00 - $125.00 = ($80.00 remains in balance).
Total Refunds: $530.00	

"Current Month" Benefit Type:	Reimbursement occurs as follows (February)
Payments:	
January Payment: $215.00	January Payment = $215.00
February Payment: $215.00	$215.00 - $205.00 = $10.00 remains as outstanding cost of
Total Outstanding Cost of Care: $430.00	care.
Refunds:	February Payment = $215.00
1/15/06: $205.00	$215.00 - $300.00 = ($85.00 remains in balance.)
2/07/06 $300.00	
Total Refunds: $505.00	

The batch looks at several items before reimbursing against the cost of care.

1. Is the payment in an "Outstanding Status"?
2. Is the payment FFP status "Yes"?
3. Is the benefit type available for that months cost of care?

Attachment 5a:

Trust Account - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

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Person/Worker Information

Name:	Three Financial	SSN Child:	Trust Acct #: 51000080	⦿ General
Case:	Mom Financial	SSN Case:	Closed Date: 00/00/0000	○ Dedicated
Worker:	Christopher Partridge	Phone: (608)267-3304	Bank:	Bayfield County Treasurer - Bayfield - General 99999999999999

Benefit Record | **Ledger**

Trust Account Benefit Record

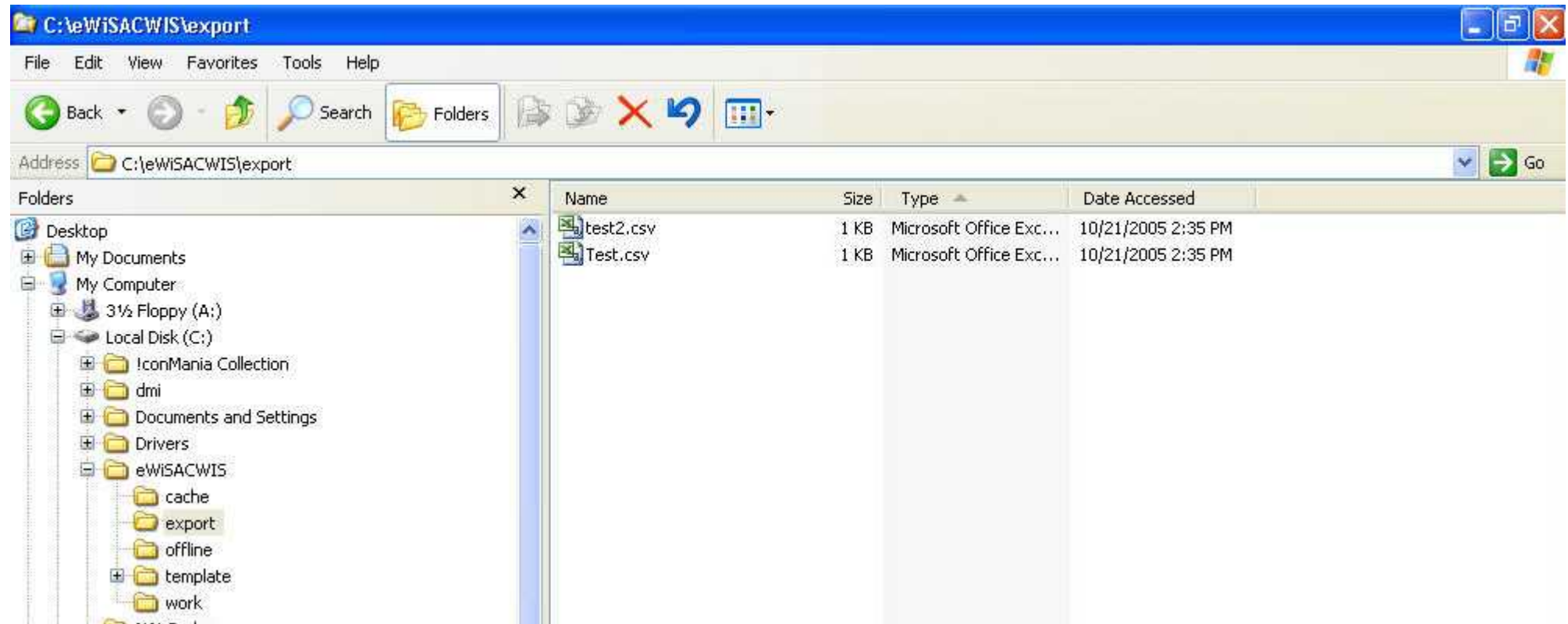| View	Type	Claim #	Appl. Date	Rjct. Date	Effct. Date	Amount	Closing Date	
⦿	Child Support	- -	00/00/0000	00/00/0000	10/01/2005	$150.00	00/00/0000	Edit Delete
○	SSI - Federal	- -	00/00/0000	00/00/0000	10/01/2005	$300.00	00/00/0000	Edit Delete

Insert

Benefit Record Details

Type:	Child Support	Rejection Date:	00/00/0000	Closing Date:	00/00/0000
Claim Number:	- -	Effective Date:	10/01/2005	Personal Needs Deduction:	Periodic Days:	EFT Deposit:
Application Date:	00/00/0000	Amount:	$150.00	$20.00		No

Benefit is available for All Outstanding cost of care expenses

Description:

Options: [▾] Go

Text
Export Ledgers

Save   Close

Done   🔒 ✓ Trusted sites

Attachment 5b:

Attachment 6: